



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

## MINUTES – 23 February 2011

**Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

**In attendance:** Dr Jack Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary). For part only Rachel Hornsby (Group Manager Planning and Environment), Ian Richards (Roading and Reserves Manager), Michelle Grant and Peter Davenport (External Consultants).

**Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:35pm.

**Media** Sarah Hardie (Wairarapa Times Age) until 11:30am

### Procedural item

Councillors agreed that agenda item E4 'Seismic Assessment of Martinborough Town Hall' would be considered at 11am as authoring consultants from Eastern Consulting Limited would be available to speak to the report at that time.

### A Preliminary Matters

#### A1. Apologies

*COUNCIL RESOLVED (DC2011/01)* the apology for absence received from Councillor Mike Gray be accepted.

*(Moved Cr Napier/Seconded Cr Davies)*

Carried

#### Christchurch Earthquake Tragedy

Mayor Staples asked that a minute of silence be observed in order to reflect on the situation in Christchurch.

Mayor Staples advised that whatever funds remained in the mayoral fund would be donated to assist the people of Christchurch.

#### A2. Conflicts of Interest

No conflict of interest declarations were made.

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**A3. Public Participation**

There was no public participation.

**A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC 2011/02)* that the minutes of the Council meeting held on 15 December 2010 were received and confirmed as true and correct.

*(Moved Cr Robertson/Seconded Cr Riddell)*

Carried

**A5. District Council Action List from 15 December 2010**

*COUNCIL RESOLVED (DC2011/03)* to receive the action items list.

*(Moved Cr Stevens/Seconded Cr Sexton)*

Carried

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2011/04)* to receive the minutes of the Policy and Finance Committee 15 December 2010.

*(Moved Cr Jephson/Seconded Cr Craig)*

Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2011/05)* to receive the minutes of the Martinborough Community Board 31 January 2011.

*(Moved Cr Stevens/Seconded Cr Napier)*

Carried

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2011/06)* to receive the minutes of the Featherston Community Board 1 February 2011.

*(Moved Cr Stevens/Seconded Cr Napier)*

Carried

**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2011/07)* to receive the minutes of the Greytown Community Board 2 February 2011.

*(Moved Cr Stevens/Seconded Cr Napier)*

Carried

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2011/08)* to receive the minutes of the Maori Standing Committee 7 February 2011.

*(Moved Cr Robertson/Seconded Cr Sexton)*

Carried

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**B6. Planning & Environment, Application Sub-Committee Minutes**

*COUNCIL RESOLVED (DC2011/09)* to receive the minutes of the Planning & Environment Application Sub-Committee from 15 December 2010.

*(Moved Cr Davies/Seconded Cr Napier)*

Carried

**C Operational Reports**

**C1. Chief Executive Officer Report**

Council considered the Chief Executive Officer's Report and Dr Dowds expanded further and answered councillors questions.

*COUNCIL RESOLVED (DC2011/10)*

1. To receive the Chief Executive Officer's Report.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**C2. Planning and Environment Group Report**

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment expanded further and answered councillors questions.

*COUNCIL RESOLVED (DC2011/11)*

1. To receive the Planning and Environment Group Report.

*(Moved Cr Napier/Seconded Cr Jephson)*

Carried

2. Action 489: Include an article in the next rates newsletter outlining bylaws and advising that Council are being proactive in enforcement of these bylaws; R Hornsby

3. Action 490: Request a rubbish check and cleanup if necessary at the Awhea River mouth; R Hornsby

**C3. Corporate Support Group Report**

Councillors considered the Corporate Support Group Report. Cr Stevens noted that in future years it would be helpful to have the first Council meeting of the year earlier.

*COUNCIL RESOLVED (DC2011/12):*

1. To receive the Corporate Support Group Report.

*(Moved Cr Robertson/Seconded Cr Davies)*

Carried

2. Action 492: Look at condensing the time frames of the annual plan process so adoption of the plan can be done at an earlier date. In the interim move adoption of the Draft Annual Plan to the regular Council meeting of 29 June 2011; P Crimp

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#### **C4. Infrastructure and Services Group Report**

Council considered the Infrastructure and Services Group Report and the Roading and Reserves Manager answered councillors questions including those relating to the provision of NZTA subsidy to council for the purpose of road maintenance.

*COUNCIL RESOLVED (DC2011/13):*

1. To receive the Infrastructure and Services Group Report, including the tabled graph entitled 'Featherston, Greytown, Martinborough Libraries: Door count 2008-2010'.

*(Moved Cr Davies /Seconded Cr Jephson)*

Carried

### **D Representation Reports**

#### **D1. Mayor's Monthly Report**

Councillors considered the Mayor's monthly report and Mayor Staples expanded verbally.

Mayor Staples noted a presentation from the NZ Motor Caravan Association at the Rural and Provincial Sector meeting on freedom camping. The association has a system for identifying motor friendly towns (i.e. have a dump station, free overnight parking and a water connection) for its 40,000 members.

A thank you letter and commemorative plate had been received from the organisers of the Targa Rally.

*COUNCIL RESOLVED (DC2011/14):*

1. To receive the Mayor's monthly report.

*(Moved Mayor Staples/Seconded Cr Napier)*

Carried

2. Action 495: Progress the main towns becoming listed as motor caravan friendly by the NZ Motor Caravan Association; M Allingham
3. Action 496: Investigate the implications, including costs of implementation and enforcement of a loading zone/parking policy or by-law; R Hornsby

#### **D2. Reports from Councillors**

##### **Cr Craig**

**Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum**

Cr Craig spoke to her tabled report and advised that the waste levy money returned to Council could be used to provide recycling bins (or similar) to rate payers.

##### **Cr Davies**

**Southern Wairarapa Safer Community Council, Combined Plan Committee, Planning Hearings Committee**

Cr Davies reported that the Southern Wairarapa Safer Community Council had met and that he would be able to provide an update at the next council meeting.

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### **Cr Napier**

#### **SPARC Rural Travel Fund, GWRC Waiohine Floodplain Management Planning Advisory Committee**

Cr Napier had nothing to report.

### **Cr Riddell**

#### **Healthy Homes, Wairarapa Library Service Committee**

Cr Riddell reported that the Wairarapa Library Service Committee was to meet the week commencing 28 February 2011. Cr Riddell noted that the Reading Programme recently held in the district was a huge success but would like to see more information prior to the event as well as invitations to Councillors and the Mayor sent out earlier.

### **Cr Robertson**

#### **South Wairarapa Community Arts Council**

Cr Robertson reported that the Greytown positions on the Creative Communities Assessment Committee had been filled but the committee still required representatives from Martinborough.

### **Cr Stevens**

#### **Wairarapa District Rural Fire Board**

Cr Stevens reported that the past 5 weeks had been a busy time for the Wairarapa Rural Fire District. It was noted that Councils bear the cost of fighting rural fires, however this is mostly recovered from landowners insurance. Cr Stevens had attended one meeting at which a representative from the National Rural Fire Authority (NRFA) had attended to discuss the amalgamation and the funding shortfall. Council noted that funding for rural fire would need to be addressed during the Annual Plan process.

### **Cr Sexton**

#### **Wairarapa District Rural Fire Board**

Cr Sexton had nothing to report.

*COUNCIL RESOLVED (DC2011/15) to receive the tabled report from Cr Craig and the verbal reports from Councillors.*

*(Moved Cr Jephson/Seconded Cr Sexton)*

Carried

#### **E4. Seismic Assessment of Martinborough Town Hall (11am)**

Consultants Michelle Grant and Peter Butcher from Eastern Consulting Limited elaborated on the seismic report of Martinborough Town Hall and answered Councillors questions. A report was now being written exploring options and costs for strengthening the required sections. Ms Grant said the goal of strengthening was to save lives and would recommend Council consider strengthening to 67% to minimise the possibility of loss of life should an event occur.

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Council noted that the evacuation plan for Martinborough Town Hall had been amended to take into account building status.

*COUNCIL RESOLVED (DC2011/16)*

1. To receive the information.  
*(Moved Cr Jephson/Seconded Cr Craig)* Carried
2. That Council defer consideration of options associated with strengthening the building, including making the building redundant until the engineers report outlining costs associated with the options has been prepared.  
*(Moved Cr Stevens/Seconded Cr Riddell)* Carried
3. Action 499: Update/reassess emergency management plans to remove the Martinborough Town Hall as an emergency use building; M Allingham

**D3. Focus Group Minutes and Reports**

**Waste Water**

Cr Stevens spoke to minutes of the Waste Water Focus Group which had been circulated to focus group members.

**Waste Management**

Cr Craig spoke to the tabled Waste Management Focus Group minutes.

**Emergency Services**

Cr Riddell provided an update on items discussed at the Emergency Services Focus Group meeting.

**Water Supply & Water Races**

Cr Sexton spoke to the Water Supply and Water Races Focus Group minutes.

**Reserves & Amenities**

Cr Robertson provided an update on items discussed at the Reserves and Amenities Focus Group meeting.

*COUNCIL RESOLVED (DC2011/17)*

1. To receive the focus group minutes, including the tabled Waste Management minutes and the verbal reports from Councillors.  
*(Moved Cr Craig/Seconded Cr Napier)* Carried
2. Action 501: Review waste water laterals policy, particularly ownership of the laterals, and provide recommendations and ongoing costs of amending the policy (to be done prior to Annual Plan adoption); M Allingham

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#### **D4. Council Appointments**

##### **Destination Wairarapa**

*COUNCIL RESOLVED (DC2011/18)* to receive the reports from Destination Wairarapa.

*(Moved Cr Stevens/Seconded Cr Sexton)*

Carried

#### **D5. WRC Advisory Committees**

Cr Sexton spoke to the reports and advised that the Lower Valley Development Scheme Advisory Committee had elected to resolve the stopbank damages at Davenport, Gollebrecht and Tobin by implementing Option III (shifting the stopbank on the right bank from the end of Pukio Stopbank to Tobin's property to give a consistent berm width and the removal of the overburden on the left bank berm).

*COUNCIL RESOLVED (DC2011/19)* to receive the reports from the WRC Advisory Committees.

*(Moved Cr Riddell/Seconded Cr Jephson)*

Carried

### **E Decision Papers and Common Seal**

#### **E1. Helen Anne Cook Reserve – Re-gazetting The Reserve Name**

*COUNCIL RESOLVED (DC2011/20)*

1. To receive the information.
2. To agree that Helen Cook Reserve be renamed and re-gazetted as the "Helen Anne Cook Reserve"

*(Moved Cr Napier/Seconded Cr Davies)*

Carried

#### **E2. Naming of right-of-way, Fraters Road, Martinborough – Vineyard Land**

*COUNCIL RESOLVED (DC2011/21)*

1. To receive the information.
2. To approve the name Vineyard Lane pursuant to section 319A of the Local Government Act 1974.

*(Moved Cr Craig/Seconded Cr Stevens)*

Carried

#### **E3. Wellington Regional Triennial Agreement 2010-2013**

*COUNCIL RESOLVED (DC2011/22)*

1. To receive the information.
2. To approve the Wellington Regional Triennial Agreement and agrees to work in accordance with the protocols outlined in the agreement; and
3. To provide delegated authority to the Mayor and the Chief Executive to agree any further minor amendments to the agreements.

*(Moved Mayor Staples/Seconded Cr Napier)*

Carried

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**F. Correspondence**

**F1. Inwards**

There was no inwards correspondence.

**F2. Outwards**

There was no outwards correspondence.

*COUNCIL RESOLVED (DC2011/23)* that the public be excluded from item G1 of the meeting: District Council Public Excluded Minutes dated 15 December 2010. This resolution is made in reliance of section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act, which would be prejudiced by the holding of this part of the meeting in public are as follows:

- a) Protection of the privacy of natural persons - section 7(2)(a)
- b) Conduct of negotiations - section 7(2)(i)

*(Moved Cr Robertson/Seconded Cr Sexton)*

Carried

Under public exclusion the District Council Public Excluded Minutes dated 15 December 2010 were resolved as true and correct.

*COUNCIL RESOLVED (DC2011/25)* to come out of the public excluded section of the meeting.

*(Moved Mayor Staples/Seconded Cr Craig)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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